

<b>Kelsey School Division Box 4700 The Pas, MB R9A 1R4  Phone: 623-6421</b>	<b>Code: BG</b>
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**BOARD STAFF COMMUNICATIONS**

A. Staff Communications to the Board

All communications or reports to the Board or any Board committee from principals, supervisors, other staff members shall be submitted through the Superintendent. This necessary procedure shall not be construed as denying the right of any employee to appeal to the Board from administrative decisions on important matters, provided that the Superintendent shall have been notified of the forthcoming appeal.

B. Board Communication to Staff

All official communication and directives of staff interest and concern will be communicated to staff members through the Superintendent, and the Superintendent will employ such media as are appropriate to keep staff fully informed of the Board's problems, concerns, and actions.

C. School Information

In order to keep the members of the Board of Trustees better informed about what is being taught in the schools, there shall be included on the agenda of the meeting of the Board, preferably at least once a month, an item related to school programs and activities as selected by the administrative staff.