

<p>Kelsey School Division Box 4700 The Pas, MB R9A 1R4</p>	<p>Code: EEAC</p>
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SCHOOL BUS SAFETY

1. School Bus Ridership Training

- a) As required by regulation under Provincial Statute, students shall, at least twice during each school year, participate in emergency school bus evacuation drills. These exercises shall be conducted at least once during the period September 1 to December 31, and at least once during the period January 1 to June 30.
- b) School Administration shall ensure that each student is instructed in safe school bus ridership practises utilizing "A Teacher's Resource For School Bus Ridership Program".

2. School Bus Driver Responsibilities

Every driver of a school bus shall:

- a) Inspect any vehicle under their control which has been involved in an accident, before proceeding on the route, and shall not proceed with school children as passengers until they are satisfied that the vehicle is in a safe operational condition.
- b) Inspect any vehicle under their control which has been in an accident or subject to unusual strain, before commencing another trip.
- c) Conform to the plan for loading and unloading of students at the school, prepared by the principal.
- d) Before proceeding over a railroad crossing, bring the vehicle to a stop and check both ways for clearance of railway if right-of-way is free of traffic. Driver shall not shift gears while crossing the railway track.
- e) Park a school bus off the main road when it is not being used for conveying children. When a school bus is disabled, markers, flags, or flares shall be properly set out to indicate the road hazard in accordance with the Highway Traffic Act.
- f) Aid any person injured in an accident.
- g) Operate the appropriate directional signal while the bus is loading or unloading students on a highway.
- h) Immediately report any accident in which the vehicle may be involved to the Secretary Treasurer, and conform to regulations of the Highway Traffic Act with regard to informing the police.
- i) Operate the bus at a safe speed depending on road conditions and obey all traffic signs and signals.

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3. Bus Driver Prohibitions

A driver shall not:

- a) Operate a vehicle for the conveyance of school children, knowing that the steering mechanism, springs, brakes or tires are not in good condition.
- b) Tow a school bus containing school children with another bus containing school children, or be towed by another bus.
- c) Drive a school bus on school premises in any forward gear other than low.
- d) Drive a school bus on school premises in reverse gear except with the permission of, and under the supervision of the principal of the school or a person assigned by the principal.
- e) Convey children in vehicle unless it has been marked "School Bus" in accordance with provisions of the Highway Traffic Act.
- f) Leave the bus unattended while school children are passengers in the vehicle.
- g) Leave the bus without first stopping the motor and setting the emergency brakes.
- h) Back up the bus along the highway toward a child unless supervised by a responsible adult.
- i) Fill the gasoline tank while students are in the bus.